

**BY-LAWS SUN CITY CENTER  
OLDIES BUT GOODIES SOCIAL DANCE CLUB**

**Article 1.**

**NAME OF THE ORGANIZATION.** The official and legal name of the club is The Oldies But Goodies Social Dance Club, hereafter referred to as The Club, and such name shall be used on all official Club correspondence and financial documents.

**Article 2.**

**OBJECTIVES.** To provide a forum for social dancing to music from the 50's - 80's.

**Article 3.**

**MEMBERSHIP.** The membership of this Club shall be open to all members in good standing of the Sun City Center Community Association. Club members may come from other sources such as Kings Point, Freedom Plaza and other community groups which provide reciprocal facilities for SCC CA members.

There shall be two (2) types of memberships:

***Annual Resident Member*** - Shall pay a yearly discounted membership fee with no additional charge for monthly dances. They are eligible to vote on proposed club matters. Initially, they shall pay an additional ten dollars (\$10.00) per person to cover part of the cost of the club magnetic name badges. Non-magnetic name badges shall be purchased for those members with pacemakers, etc. If the name badge is lost, the member shall pay the current price of the name badge.

***Monthly Resident Member*** - Shall not pay the yearly membership fee, however they shall pay \$5.00 for each dance attended and shall have no voting privileges. They shall not have a club name badge.

(Outside membership must be approved by SCC CA Board Directors. The member residing outside of SCC shall have the same rights as Annual Resident club members of this club.)

Club Membership shall be conditional upon the timely payment of dues as provided for in the club by-laws.

Removal of a member- Any member may be removed from membership in the Club for cause which a majority of the club members consider sufficient. The

following process must be pursued to accomplish the removal of a member.

- A. The Club member who recommends the removal of another member must submit the request in writing to the club Executive Committee.
  - 1. The letter must clearly state the reason(s) for the proposed action.
  - 2. The letter must be signed by the member bringing the action.
  - 3. The letter must be endorsed and signed by at least two (2) other members of the club.
- B. A member of the Club may be removed from membership for cause by majority vote of the members present at a duly constituted meeting of the Club. The member under consideration for removal must be notified of the time, place, and purpose of the meeting and must be allowed times to present an appeal to the members present prior to the vote. A removed member of the Club may, within 30 days of removal, request an appeal hearing to the Club Executive Board for reinstatement of membership.
- C. After one year from the date of removal, the removed member may apply, by letter, to the Club Executive Board for reinstatement, if approved by a majority vote of the Executive Board; the reinstatement must also be approved by a majority of the members present at a duly constituted meeting of the Club. Any reinstatement of this nature shall be as new members.

#### **Article 4**

##### **EXECUTIVE BOARD & BOARD MEMBERS**

The Executive Board (Officers) of the Club shall be the President, Vice -President, Secretary and Treasurer.

The Board shall consist of ten (10) to fourteen (14) members. Any Board vacancy shall be filled by action of the remaining Board members.

The President, Vice President, Secretary, or Treasurer, one of these Executive Board Members shall be a member in good standing of the Sun City Center Community Association.

The Executive Board (Officers) of the club, including the President shall be elected by the Board and serve without compensation.

Nominations for candidates for Executive Board and Board members may be submitted to the President by e-mail, telephone, or letter from any member in good standing up to thirty (30) days prior to the Annual Meeting. If none are submitted the Board shall elect its candidates for Executive Board and Board members at a meeting held prior to the Annual Membership meeting. These candidates shall be presented to the general membership at the Annual Meeting. If there are any nominations from the floor, these candidates, as well as those elected by the Board will be added to a ballot and a vote taken the following month. A committee will be formed to collect the ballots, tabulate them and announce the selections at this meeting. The term limits for the Executive Board and the Board Members shall be two (2) years and shall run as calendar years. These Members may serve for an additional two (2) years, but that would be the maximum time limit. If, however, no club member is willing serve as a Board Member or an Executive Board member, the term may be extended until the position is filled. The specific duties of each officer shall be defined in the club's by-laws. (Article V).

The Executive Board shall consist of the officers as stated in this article of the by-laws.

Each member of the Board is entitled to one vote on general issues and decisions regarding operation of the club except for the President, who votes only when necessary to overcome a deadlock caused by tie vote.

The primary responsibility for management of the club's activities shall be vested in the Board.

The Board shall be responsible for setting the long term goals and objectives of the club.

#### **Article 5.**

#### **DUTIES of the EXECUTIVE BOARD MEMBERS**

**President** shall book the entertainment for the club, preside over the meetings, sign all legal documents upon approval of the Board/approval of members, and act as the spokesman for the club.

**Vice President** shall assist the president and act in place of the President in his/her

absence.

**Secretary** shall maintain all the minutes of the Board and the General membership meeting. Maintain all correspondences of the club. Records are available upon request by any Annual Resident Member.

**Treasurer** shall maintain all financial records and disbursements of club funds. Records are available upon request by any Annual Resident Member.

**Board Member Responsibilities:**

**Membership:** Manages the collection of annual dues. Orders name badges for Annual Resident Members. Maintains active list of members of the club and sends a yearly copy to the CA office.

**Publicity:** Prepares and displays flyers of monthly dances, and submits notices to the local newspapers of upcoming events.

**Procurement** : Purchases all supplies needed for the monthly dances and other events. Keeps an inventory of supplies kept in the closet at the CA Hall.

**Set-up:** Prepares the hall for the dances and other events. Requests volunteers from the membership list.

**Hospitality:** Greets members and guests as they arrive at the Hall. Helps them find seating. (All Board Members are part of this committee.)

**Clean-up:** Enlists volunteers to help clean up tables, pitchers and ice buckets.

**At Large Members:** Are available as needed for various tasks.

**Article 6**

**FINANCES**

The club shall collect dues from its Members in accordance with the By-laws. The dues for Annual Resident Members shall be twenty five dollars (\$25.00) per person, per year. Monthly Resident Members shall not pay dues. The club year shall be January 1 through December 31. Dues are payable beginning in January and shall not be pro-rated.

Dues may be waived for the Executive Board and Board Members.

Accounts of the club shall be established with a recognized FDIC insured organization.

The required signatures on financial documents shall be: President and Treasurer.

The Board, with and by a majority vote of its members, shall approve all major club expenses that exceed day to day and known expenses.

The financial records of the club may be audited annually at a date as close as possible to the time such records shall be transferred to the incoming Treasurer. If the club is dissolved, dispensation of assets and cash shall go to a 501 (c) (3) organization which in this case is the Sun City Center Community Association.

## **Article 7**

### **MEETINGS**

Board meetings may be held monthly when possible, usually on the second Tuesday following the monthly dance.

The Club shall meet year round for dancing and socializing. The dances shall be held in a suitable meeting place which shall provide adequate space for dancing and socializing. The dances shall be held from 7:00 PM to 10:00 PM at least once a month on Sunday, when possible.

The General membership meeting shall be held on or prior to the December dance. The membership shall be notified with a minimum of one month's notice. This can be done by announcements at dances or by e-mail.

A duly held meeting shall have quorum of 20% of the registered members of the club.

Board Meetings may be called by the President and shall consist of a quorum of 75% of the current Board.

## **Article 8**

### **DANCE CRITERIA**

Attendance shall be open to out of town guests of members on a first come, first served basis to be determined by the capacity of the room.

Guests shall be charged five dollars (\$5.00) per person to attend a dance.

Dress shall be casual, and no coats or ties shall be required except for special events that may be announced by the President.

Refreshments shall be BYOB. The Club shall provide cups, napkins, ice and water.

## **Article 9**

### **AMENDMENTS**

These by-laws may be amended, deleted or added to by a majority vote of the Board at any monthly meeting.

Any subsequent changes or revisions of the bylaws shall be submitted to SCC Community Assoc. Club Liaison Director (CLD) for approval before adoption by the club membership.

## **Article 10**

The club shall operate under its own by-laws established in accordance with guidelines set forth by the SCC CA's By-laws and policies.

"The Standard Code of Parliamentary Procedure" shall be used for guidelines not included in the by-laws.

These minutes are approved by O. B. G. Board Members 8/20/2013